

INFORMATION ON THE PROTECTION OF PERSONAL DATA

According to EU Regulation 679/2016 on the protection of individuals with regard to the processing of personal data, the University of Bucharest is a data operator. The contact details of the University of Bucharest are the following:

Mihail Kogălniceanu, no. 36-46, Sector 5, 050107, Bucharest.

1. Why we collect information about you

The University of Bucharest collects and processes your personal data for the purpose of fulfilling its legal attributions according to the law, respectively for the purpose of providing educational services.

You are obliged to provide personal data in order to fulfill the purposes mentioned above, and the refusal to provide this data may lead to difficulties in the operation, organization and functioning of educational services.

2. The legal basis of the processing of personal data

The information is lawfully processed in accordance with:

- Education Law no. 1/2011, amended and republished
- Law 129/2018
- Student code, approved by OM no. 3666/2012
- GD no. 681/2011
- GD no. 134/2016
- Regulation on the professional activity of students
- Regulation on study documents for higher education, approved by OM no. 657/2014
- Regulation on the organization and functioning of the University of Bucharest
- Regulations on PhD studies

From the point of view of Law no. 129/2018, each processing of personal data meets one of the following conditions: the data subject has given his/her consent, it is required under a contract, it is required under a legal obligation, it is required to perform a task in the public interest or it is necessary for the legitimate interests of the operator or a third party.

3. Categories of recipients of personal data

We are obliged by law to report certain information to the competent authorities. There are cases in which we have to send information such as: name, surname, CNP, ID series and number, domicile, school situation, CV. The recipients of the information are:

- The Ministry of National Education and its subordinate councils
- Health care services (CASMB)
- Police, Prosecutor's Office, Courts

4. How we protect the confidential information we collect

The information collected about you is kept in written form and/or in electronic form. We ensure that the information we hold is kept in secure locations, with an adequate level of security and with authorized access for designated personnel.

We also ensure that the authorized persons are contractually obliged to implement technical and organizational data protection measures, if the data processed by them identifies or could identify a person.

5. Storage location and storage life

The personal data collected are stored on the servers of the University of Bucharest.

The storage time for each category of personal data is in accordance with the legal requirements, with the internal regulations of the University of Bucharest and with the best practices in this field.

6. Rights related to the processing of personal data

According to Law no. 129/2018, you have the following rights: access to personal data concerning you, their rectification or deletion, restriction of processing, the right to oppose the processing, as well as the right to data portability. In addition, you have the right not to be subject to individual decisions of an automatic nature, as well as to apply to the competent court.

The availability of these rights depends on the legal justification of the processing.

If the processing of personal data is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing carried out on the basis of consent before its withdrawal.

According to Law no. 129/2018, you have the right to submit a complaint to the National Authority for Supervision of Personal Data Processing. More details can be obtained by accessing the website <http://www.dataprotection.ro/>.

You have the right to request a copy of the information we hold by making a request for access. In order to request a copy of the data held about you or to update your information, contact the University of Bucharest, via the e-mail address dpo@unibuc.ro. In order to be able to respond to you effectively, you will need to provide us with your identity (last name, first name, CNP and address).

The personal data held by the University of Bucharest are subject to the conditions of Law no. 129/2018 which offers to the concerned persons the right of access to all types of registered information held by the data controller, subject to certain limitations.